

Rapid City Parks & Recreation

Aquatics Policy Manual

Revised August 2024

Rapid City Aquatics Management

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Rapid City Aquatics Facilities

Roosevelt Swim Center (year-round indoor)
Roosevelt 50 Meter Pool (seasonal)
125 Waterloo Street
605.394.5223

Jimmy Hilton Pool (seasonal)
920 Sheridan Lake Rd
605.394.1894

Parkview Pool (seasonal)
4221 Parkview Dr
605.394.1892

Horace Mann Pool (seasonal)
818 Anamosa Street
605.394.1891

Hours of Operation

Roosevelt Swim Center Winter
Monday-Friday 5:30am – 8:00 pm
Saturday 8:00am – 8:00 pm
Sunday 12:00pm - 6:00 pm

Roosevelt Swim Center Summer
Monday-Friday 5:30am – 8:00 pm
Saturday 8:00am – 8:00 pm
Sunday 12:00pm - 6:00 pm

* Pool area closes 15 minutes prior to building.

Roosevelt 50 Meter Summer Hours
Monday – Friday 8:00am-7:30pm
Saturday 8:00am-7:30pm
Sunday 12:00pm-5:30pm

Parkview, Horace Mann and Jimmy Hilton Pools
Monday-Sunday 12:00pm-6:00 pm

Hours subject to change due to inclement weather, staffing, programming or rentals.

General Policies/Definitions

No refunds may be issued, per City ordinance; all sales are final. Please confirm purchase is correct with employee before completion of sale.

All pass pricing reflects maintenance closure.

Schedules are subject to change at any time without notice.

Entrance

All patrons (swimming and non-swimming) must pay to enter the facilities by either a day fee or check in using their pass via the front desk. Patrons 2 years of age and under are free. Each patron entrance counts towards facility capacity regardless of swim status.

Locker rooms

All patrons must use the appropriate locker room to change clothing; this includes changing of diapers.

Swimwear

Rapid City Aquatics facilities are family friendly. Appropriate swimwear is required at all times. No jeans, cutoffs, dark colored shirts, shirts with profanity, swimwear with buckles/zippers/rivets nor undergarments worn as swim wear, thongs, or see-through clothing allowed.

Swim Diapers

Must be worn by non-potty-trained infant/children and individuals unable to control bladder or bowel. Swim diapers should be changed checked and changed every hour.

Photo/Video

Prohibited in locker rooms or areas considered for changing use.

Audio Devices

Personal audio devices are permitted in the facility however; interfere with other patrons are prohibited. Rapid City Aquatics is not responsible for water damage to personal audio or other electrical devices.

Lost and Found

Lost and found items are kept for 7-10 days. At that time items are either donated or thrown away.

Selling Products or Services

Patrons may not solicit for personal gain, sell products or services nor approach other patrons for the purpose of obtaining signatures for petitions within the building.

Outside Food/Beverages/Coolers

Outside food/beverage/coolers is prohibited at all Aquatic facilities other than water. Patrons may leave and re-enter with wristband or Aquatic Pass at no extra charge.

Smoking/Vaping

Rapid City Parks & Recreation facilities to include Aquatics are smoke free.
Ordinance # 6501

Patron Behavior & Conduct

Rapid City Aquatic Facilities are family-oriented and as such will not condone the following:

Disorderly Conduct/Fighting
Indecent Exposure
Offensive Language
Theft
Vandalism
Possession of Alcohol or Illegal Drugs
Excessive Public Displays of Affection
Harassment of Staff or Patrons
Sexual
Verbal
Physical
Race/Religion/Ethnic Background
Gender/Sexual Orientation

Refer to Page 9 for full Rapid City Parks & Recreation Policy and Disciplinary Actions.

Caregiver

Defined as family member/paid help who regularly looks after an individual(s) be it child/adult or elderly or disabled person. Serving in this capacity this person will be allowed a Caregiver Pass to help the individual with dress/into and out of the pool or program participation and will not be at a gain to caregiver.

Therapist

Defined as qualified individual(s) that treat disease, injury, or deformity by physical method such as Massage, heat treatment and exercise rather than by drugs or surgery. Therapist will be required to purchase a daily pass or organizational pass to provide client therapy. Therapist must receive prior approval of facility use.

Personal Training/Private Coaching

Outside personal training/coaching is not allowed without consent of management and contract for use of facility. Programming that duplicates or directly conflicts with provided and available programming will not be allowed.

Lost and Found

Lost and found items are kept for 2-3 days. After that time, items are either donated or thrown away (dependent on quality of item).

Outside Equipment Usage

Personal equipment may be permitted as long as used in a safe manor and meets safety requirements of facility management or US Coast Guard. Prior approval will be sought with Aquatic Management prior to use. Please do not use private rental groups equipment that is stored in facility.

Open Swim

Designated time for children 14 and under is open swimming time; play structure equipment and slide will be in operation in the leisure pool.

Lap Swim

Designated time to lap swim in lanes consistently moving at swimmer's ability/speed during non-open swim hours.

13 years of age to participate with adult.

Supervision Ratios

18 years of age and older: 8 children to 1 adult

15 to 17 years: 4 children to 1 teen

Quick Reference Age Requirements

Activity	With Adult	Alone
Open Swim	9 & under or non-swimmer	10 & over proficient swimmer
Lap Swim	12 & Under proficiently swim 25yards without stopping	13 & over proficiently swim 25 yards without stopping
Exercise Equipment	10-14	15
Racquetball	10-14	15
Group Exercise	10-14	15
Hot Tub	NOT ALLOWED	15
Steam Room	NOT ALLOWED	15

Special Consideration Pool Rules

Pool rules are posted at each facility each has unique features specific to that facility; posted rules for facility features are posted will be followed for each facility.

Breath Holding/Hypoxic Training

Prolonged breath holding is prohibited.
No breath holding beyond the 15m line (mid-way black line mark from the shallow end).
No breath holding beyond the incline of the pool from deep end shall be permitted.

Dry Land workouts on Pool Deck

Dry land workouts on the pool deck (push-ups, jumping jacks, planks) are prohibited due to the nature of tile surface in the pool area. Light stretching with feet or backside planted on pool deck at all times is allowed.

Weather

Due to geographic location of facilities, not all outdoor pools may experience a closure due to weather at the same times.

Patrons are encouraged to contact the Roosevelt SwimCenter or the Outdoor Facility for possible closings due to adverse weather.

Thunder/Lightning

The outdoor pools will be cleared at the first sign of lightning/thunder and remain closed until 30 minutes after the last sight of lightning or sound of thunder.

Tornado

All facilities will clear the pool area in the case of a tornado warning in the vicinity. Patrons will be asked to take cover in the locker rooms or most central rooms of the facility until an "all clear" is received by management.

Snow/Blizzard

Mayor determines City Closures. When Mayor invokes City Closure the Swim Center will not open. Delayed opening or early close of facilities for all other purposes will be determined by management. These decisions are always made in the best interest of staff/patrons. When a late start/opening is called the Swim Center will open at 8:30am.

We do our best to post to Social Media, text/email participants of any winter related cancellations.

Updated information of phone/email is appreciated to ensure this is possible.

Pass Holder

Defined as purchasing a day/punch/quarter or yearly pass.

All pass pricing reflects maintenance closure.

Day Pass

Day pass purchase allow entry to Roosevelt Swim Center, Horace Mann Pool, Parkview Pool, and Jimmy Hilton (Sioux Park) Pool.

Receipts allow for re-entrance to any city pool for the date purchased.

Pass Key Fobs with barcode will be assigned upon purchase to purchaser. Fob will be used to check into aquatic facilities by scanning barcode.

You are allowed three check-ins by front desk employee if fob is forgotten. After three check-ins by front desk employee, you will need to purchase a new fob at a cost of \$3.00.

Punch Pass

Passes may be used to scan in to Roosevelt Swim Center, Horace Mann Pool, Parkview Pool, and Jimmy Hilton (Sioux Park) Pool.

Passholder assigned to **punch** pass may scan themselves and anyone else they would like to enter with them, as long as they are present.

Senior **punch** passholder is scanning anyone in with their pass that is not of senior age (60 yrs. and older), the passholder must pay a \$1.00 per punch used for entrance to.

Quarterly Pass

Purchase of quarterly pass allows 3 months entrance from date of purchase to Roosevelt Swim Center, Horace Mann Pool, Parkview Pool, and Jimmy Hilton (Sioux Park) Pool.

Assigned pass holder is only allowed entrance others may not scan others in with your pass.

Yearly Pass

Purchase of yearly pass allows 12 months entrance from date of purchase to Roosevelt Swim Center, Horace Mann Pool, Parkview Pool, and Jimmy Hilton (Sioux Park) Pool.

Assigned pass holder is only allowed entrance others may not scan others in with your pass.

Exceptions may be made for medical issues.

User Group

Defined as an outside organization using Rapid City Aquatic facilities.

Year-Round – any outside organization or groups wishing to utilize Rapid City Aquatic Facilities for anything other than Open Swim; must make reservations at least 10 days in advance. This is to ensure pool space will allow for the extra user group around existing programming. Admittance will not be guaranteed without.

Summer – Outdoor Pools; user groups are defined as a non-family party consisting of at least 10 persons, including supervisors, and leaders.

Each pool has a maximum capacity; we reserve the right to limit entrance if we are close or at capacity. Entrance is on a first come, first serve basis.

At no time will children be left in the care of Aquatic Staff. If this occurs, Law Enforcement will be called.

Group Admission

Organizations may send no more than 50 people (including staff) at any one time onto pool grounds for open swim.

All groups will check in upon arrival at the Front Desk and with the Pool Manager/Head Lifeguard on duty.

One group supervisor must be designated to act as the liaison to the aquatic staff. The group supervisor must be at least 18 years of age or older. Additional supervision by staff must be at least 15 years of age or older.

Direct supervision of the children by adults must be maintained at all times while the group is in the facility. Adults must have visual contact with children in their group at all times, this includes staff members being dressed and in the water. Children under 7 years of age or non-swimmers must have someone 15 years or older within arm's reach.

Staff Interactions

Aquatic Management on duty are in charge of the facility at all times, and the adults in attendance with their group are expected to support the Aquatic Staff in the enforcement of facility rules. Lifeguards are on duty to enforce rules and to assist in emergencies; parents and adult supervisors are expected to be responsible for supervision & safety of children/group in their care.

User Group staff member that have concerns needing addressed, ask for the Pool Manager or Head Lifeguard on duty. If the need to address a concern directly with a Recreation Specialist, please ask for their name and number.

Pool Managers and Head Lifeguards have been given the position based on prior experience as a Lifeguard/ Head Lifeguard. They have been instructed that if they feel a situation is unsafe, they have the authority to address the unsafe behavior or issue and enforce rules.

Supervision is defined as being able to see, hear and supervise the children in your charge. The group leaders are directly responsible for watching, and being active in the water with their group.

Programming

City programs take precedence in all facilities. Outside personal training/coaching/teaching is not allowed without consent of management and contract for use of facility. Programming that duplicates or is in direct competition with provided programming will not be allowed.

Group Swim Lessons

Open swim is not included in swim lessons fees. Swim Lessons participants are welcome to participate in open swim after lessons however admission is required.

Rapid City Aquatics reserves the right to combine or cancel classes due to insufficient enrollment. Cancellations will receive a refund or credit to account at discretion of the payer.

Parent are asked to stay seated and participate as spectators unless otherwise noted in class description.

Land & Water Fitness Classes

Registration required due to class capacity limit.

Participant Minimum Age
15 years or older to participate alone.
13 years of age to participate with adult.

Participants in land classes must wear appropriate shoes at all times (gym shoes non-marking shoes)

Workout Equipment (Second floor)

Appropriate shoes required during use of equipment
(gym shoes, non-marking shoes)

Participant Minimum Age
15 years or older to participate alone.
13 years of age to participate with adult.
Use headphones required.

Racquetball

Participants must pay and check in at the front desk. Court reservations required and maybe made up to 2 weeks in advance up to 2 hours.

Non-marking athletic shoes only
Eye protection required

Participant Minimum Age
15 years of age to participate alone.
10-14 years may use courts with adult.

Wally Ball Reservations

Payment due at time of reservation.
Reservations required 2 weeks in advance.
Non-marking athletic shoes.

Aquatic Facility Rentals

Multi-Purpose Room

Room use limited to city programming or rental agreement. Individual use without rental agreement is not permitted.

Payment due at time of reservation.

Reservations required 2 weeks in advance.

Birthday Party Room Rental

Payment due at time of reservation.

Fee includes admission for 8, pop, ice cream, and paper products for 8.

Addition guests swim bag will be charged day pass.

No confetti, silly string, glitter or pinatas allowed.

Private Pool Rental

Payment due at time of reservation.

Reservations required 2 weeks in advance must have renter contact name/phone number at time of reservation.

3 days prior Pool Management will be in contact to confirm with renter.

No refunds allowed due to inclement weather; If inclement weather occurs, party will be rescheduled for a different day.

Food, drinks (non-alcoholic) allowed.
Inflatables not allowed.

Posted pool rules at facility will be followed and enforced by staff.

General Policies for each pool and all Parks and Recreation Facilities

On pages to follow

General Pool Rules (Posted at all facilities)

1. Lifeguards are here for your safety, listen to them and follow the rules.
2. Swimmers must shower before entering the pool.
3. Children ages 9 and under must be accompanied by someone 15 years of age or older at the facility. Children ages 6 and under are required to be within arm's reach and supervised by someone 15 years of age or older in the water.
4. All personal Flotation Devices (PFD or Lifejacket) must be Coast Guard Approved and used with adult supervision. No one wearing PFD/Lifejacket will be allowed to go down the waterslide or off the diving board.
5. Swimmers must be 48 inches tall to go down the waterslide and be unassisted in the splash down.
6. Headfirst entries are only allowed in water that is at least (6) feet deep. Starting blocks may only be used under supervision of a certified swim coach or swim instructor employed by Rapid City Aquatics.
7. Air mattresses and other floatables are not allowed as lifeguards cannot see under or through them.
8. Appropriate swimwear is required: a t-shirt may be allowed as a cover-up but must be of light color, not dark, nor contain offensive wording or graphics.
9. Coolers are not allowed at Roosevelt complex, Parkview, Jimmy Hilton and Horace Mann Pools. No outside food or drink allowed. No glass containers or alcohol permitted at any aquatic facility.
10. Video and still cameras not allowed in locker rooms or common changing areas.
11. All personal belongings should be locked and secured in a locker. The city is not responsible for lost, stolen or damaged items. No items are to be checked with staff.
12. Refunds will not be offered for weather related closures or for fecal incidents.
13. Swimming at this facility is a privilege. Any swimmer not following these safety rules may be asked to leave.
14. Not every safety rule can be in print. Individual rules are posted at each Rapid City Aquatic Facility as pool features vary. These safety rules and others dictated by common sense will be enforced by the staff.

Parks & Recreation Behavior Policy

The purpose of this policy is to inform Rapid City Parks and Recreation patrons of the standard of conduct and behavior expected and enforced in programming and facility premises. Recreation users are expected to conduct themselves in a manner that is safe and conducive to fair play and allows for sharing of the facility with other users of all ages and interests.

Certain types of behavior can be potentially harmful or dangerous and will not be accepted. Behaviors that may result in the loss of recreation facility/programming services and/or criminal prosecution include:

- Improperly using any equipment or materials of Parks & Recreation
- Verbal, physical or sexual harassment
- Disturbing the peace, as defined in Rapid City Municipal Code 9.08.040
- Vandalism

The Rapid City Parks & Recreation Department reserves the right to suspend the program/facility privileges of any patron suspected of engaging in any of the above-enumerated activities, or other disruptive or unsafe conduct, for the length of suspension the Parks & Recreation Department deems appropriate, including the permanent loss of access. Any fees or costs for the use of the facility or participation in any program will not be refunded.

The following are recommended guidelines for suspension periods; the seriousness of the conduct may warrant immediate and/or lengthier loss of Parks & Recreation privileges, as determined by the Parks & Recreation Director or designee. The Parks & Recreation Director or designee must approve any loss of programming/facility privileges for one month or more.

- 1st offense – Verbal warning that further violation will involve loss of parks programming/facility privileges; suspension from the program/facility for the remainder of the day if warranted by severity or repetition of behavior after the warning
- 2nd offense – Loss of privileges for one month
- 3rd offense – Loss of privileges for six months
- 4th offense – Loss of program/facility privileges forever

Any person suspended under this policy may appeal the suspension. In order to be addressed in an appropriate timeframe, suspensions of one month or less shall be appealed to the Parks & Recreation Director; suspensions of six months or more shall be appealed to the Parks & Recreation Advisory Board. In the case of a minor, the parent or legal guardian may file the appeal on their behalf. The person requesting the appeal must complete the appeal form and present it to a Parks & Recreation staff member. The Director or Parks & Recreation Advisory Board may withdraw or amend the suspension only if the person appealing the suspension shows good cause for doing so. All decisions of the Director or Board are final. The Rapid City Parks & Recreation Department staff will endeavor to maintain order in and around its facilities and property. The Staff will intervene in an appropriate manner when necessary to maintain or restore order and are encouraged to solicit the assistance of law enforcement personnel when needed.